PROPOSAL FORMAT
PORTLAND CEMENT ASSOCIATION EDUCATION FOUNDATION
RESEARCH FELLOWSHIP

Please use the following format when submitting fellowship proposals to PCA. The proposal should not exceed four pages in length.

**Date**

**Project Title**

**Student**
Name, address, telephone number, email, area of study (civil engineering, etc.), and background.

**Professor**
Name, title, email, department, and a brief description of area of expertise and background.

**University Information**
Address, telephone, and fax.

**Project Objective**
Concisely state the purpose of the research. Describe what problem is to be solved or what innovation is to be developed.

**Significance of the Project (optional)**
Mention how this research may affect the use of cement or concrete or the manufacture of cement.

**Project Description and Research Plan**
The research plan shall detail the project work program, including the submission of a final report. Describe how the objectives will be achieved through a logical, innovative, and rational scientific plan. Be concise, yet include sufficient detail to describe the approach to solve a problem. Numerate tasks to illustrate the anticipated progression of the project.

**Schedule**
Provide a schedule for the completion of the research tasks.

**Report**
State when the final report or thesis will be completed. The final report must be in a format suitable for potential publication as a PCA research report in electronic format. Further publication as a paper in a refereed technical journal is encouraged. Please allow 2 months for PCA to review a draft of the report prior to publishing.

Submit the proposal to:

James A. Farny
Director, Environmental Measurement and Metrics
Portland Cement Association
Email: jfarny@cement.org